



Everest International School, Japan

Admission Application Form

Image

Form No :

STUDENTS INFORMATION

Visa status:

Name:

Grade of enrollment:

Date of Birth Day (dd/mm/yy):

Age:

Gender:

Nationality:

Address(in Japan):

Mother Tongue:

Address (in Nepal/ Home Country):

Language Skill	Read		Write		Speak		Understand	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
English								

GUARDIANS INFORMATION

Father's Name:

Contact No:

Mother's Name:

Contact No:

EMERGENCY CONTACT (other then parents)

1. Name:

Phone/Mobile:

Relationship:

2. Name:

Phone/Mobile:

Relationship:

3. Name:

Phone/Mobile:

Relationship:

ACADEMIC BACKGROUND

School Name:

Grade Completed:

MEDICAL HISTORY

Has your child been treated for any serious medical issue in the past? Yes No

If yes, please provide the details of the condition:

Does your child have any medical problems now? Yes No

If yes, please provide the details of the condition:

I have read and understood the school guidelines.

Name of the Applying Guardian

Application Date

EVEREST INTERNATIONAL SCHOOL, JAPAN (EISJ)

GUIDELINES

General Guidelines

- Students must be officially admitted to carry out studies at EISJ. Official documents of the student, namely the copy of Alien Registration Card along with that of a guardian should be submitted to school.
- Parents are requested to help their children develop good study habits, supervise their homework, monitor TV viewing and after-school activities, and supervise regular bedtimes and school attendance.
- Admission fee, monthly fee, admission renewable fee and transportation fee must be paid in advance on a monthly basis. School fee is charged for twelve months a year.
- If a student takes a leave for more than three months, he or she must re-enroll formally. Admission fee must be re-paid for re-enrollment.
- Additional fee is charged for additional hours and care provided during holidays.

Health Guidelines

- In case of Kindergarten students, parents should submit the medical report of a child before enrollment.
- Parents should provide the copy of medical insurance documents of their child to school so that it could be used when necessary.
- If the body temperature of a child is above 37.5 degrees, parents are recommended to take the child to hospital and refrain from sending students to school without necessary treatment.
- If a student has illness at school, parents will be contacted to request them to come to school to collect their child. Parents are requested to respond to the call from school on a priority basis.
- In case of communicable diseases like influenza, chicken pox etc parents should send the child to school only after complete recovery. Hospital report should be submitted to the school before the concerned student resumes his/her studies.
- In case of medical emergencies at school, parents will be informed first to take their consent for further steps to be taken. However, under certain circumstances like minor injuries, students will be provided with first aid care at school.

Safety Guidelines

- School will ensure the safety of the students during the school hour or when students use the school transportation service. All the students are covered by safety insurance. In case of serious safety incidents during school hour, insurance company will be called upon to consider and provide compensation.
- While utmost care will be given to make sure that our students commute to school safely, parents are responsible to ensure the safety of their child when he/she commute to and from school by himself/herself or with the parents.
- Parents are strongly recommended to register their child into private safety insurance that could be used when safety related incidents happen at home, school or outside.
- When a severe disaster such as earthquake, fire etc happen, our students will be evacuated to the following evacuation center:

166-0001, Suginami Dai Ichi Syogakkou, Asagaya Kita 1-5-27

(Parents are requested to collect their children from this designated evacuation center in case students cannot return to school due to physical damage to school).

Privacy

- The personal information of the students and parents will be managed and used for school purpose only following privacy rules and regulations.